

Town of Macclesfield

105 N Railroad Street

PO Box 185

Phone: (252)-827-4823

Fax: (252)-827-2814

Email: utilities@townofmacclesfieldnc.org

Jason Taylor, Commissioner
Jean Wooten-Jiles, Commissioner
Joyce Braxton, Commissioner
Paula Lewis, Commissioner

Michael Speight, Mayor
Jennifer Stanley, Town Administrator
Gracieann Etheridge, Town Clerk
Benjamin Lassiter, Public Works Director

Fall Festival Saturday, October 11th, 2025 Vendor Application

Name: _____
Address: _____
Phone: _____ Fax: _____
Email: _____
Description of Items to Sell: _____

(Please Circle One)	Non-Profit/Churches no sales; no electric	FREE
	Veterans with sales; no electric	FREE
	Veterans with sales; with electric	\$25.00
	Non-Profit/Churches/Vendors with sales; no electric	\$35.00
	Non-Profit/Churches/Vendors with sales; with electric	\$45.00
	Food Truck or Trailer no electricity	\$60.00
	Food Truck or Trailer with electricity	\$75.00

Food trucks and vendors should be set up between 8:00 am and 10:00 am and remain in place until the event concludes for the safety of our patrons.

Festivities will begin at 10:00 am for all patrons.

- Be sure to have the proper permits for the health inspector if selling food.
- Spaces are limited and are assigned by the date submitted/paid. If using electricity, fee **MUST** be paid before space is assigned. First come, first serve.
- Microwaves and Toaster Ovens are **NOT** allowed due to electrical overload.
- No refunds will be granted if the event takes place.
- All payments should be made payable to the Town of Macclesfield.
- Applications and payments should be delivered to the Town Hall **NO LATER THAN Friday, October 3rd, 2025.**
- You may mail the application and payment to PO Box 185 Macclesfield; or drop it off in person at 105 N Railroad Street.
- All vendors must supply their own power chords and tables.

Signature: _____ Date: _____

Date received: _____ Staff signature: _____